



**Payroll
Network**SM

COVID-19 UPDATE

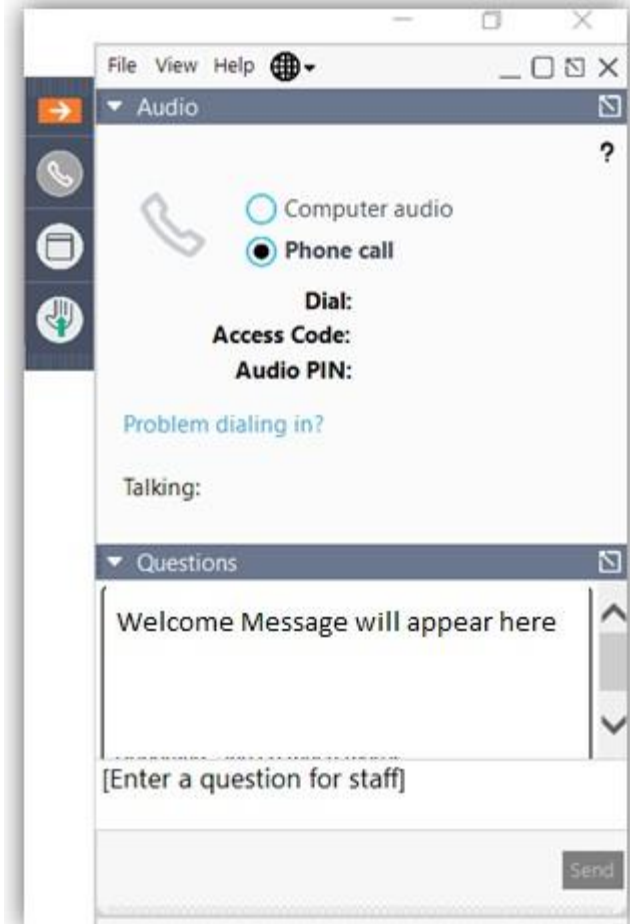
6/19/2020

**COVID-19 – Current State of the
Business – Product Updates and
Legislation**

For Today's Session



- Webinar will be recorded
- All Attendees will be placed on mute
- Questions may be put into the Questions Box within the GOTOWEBINAR
- Survey will be provided at the conclusion



Our Presenters



Kyle Wade

VP of HR Services

Payroll Network



Amy Miller

VP of Operations

Payroll Network



Legal Disclaimer



The information presented today is provided for educational purposes and should not be considered legal advice.

Agenda



- Payroll Network Reminders
 - PPP Loan Forgiveness Report
- PPP Recent Changes
- Regional Updates – MD / VA / D.C.

Payroll Network Updates

The background of the slide features a dark blue, almost black, field populated with several glowing, translucent blue virus-like particles. These particles are spherical with numerous small, protruding spikes or receptors on their surfaces, giving them a complex, textured appearance. They are scattered across the frame, with some appearing more prominent and in focus than others, creating a sense of depth and movement.

Tax Updates



PNI's Quarterly Company Tax Package

- Available: mid-July timeframe
- 2Q Form 941 will include tax credits, or deferred ER Soc Sec details. The package contains all returns and a reconciliation of all taxes paid in the quarter.

Reporting Opportunities



- Cares Payroll Protection Report
- ACA Large Client Compliance Report
- FFCRA Average Hours and Wage Report
- FFCRA Business Credits
- Employee Retention Tax Credit Report
- Payroll Summary / Payroll Register
- FTE by Hours Paid
- Available upon request:
 - Payroll Protection Forgiveness Report

Paycheck Protection Loan Forgiveness Report



Loan Forgiveness Application

[Click Here to Link to the SBA PPP Loan Forgiveness Application](#)

[Click Here to Link to the SBA EZ PPP Loan Forgiveness Application](#)

Application Deadline to apply for PPP loan is still June 30th

Paycheck Protection Loan Forgiveness Report



Table 2: List employees who:

- Were employed by the Borrower at any point during the Covered Period or the Alternative Payroll Covered Period whose principal place of residence is in the United States; and
- Received compensation from the Borrower at an annualized rate of more than \$100,000 for any pay period in 2019.

Employee's Name	Employee Identifier	Cash Compensation	Average FTE
Totals:		Box 4	Box 5

FTE Reduction Exceptions:			
Totals:		Box 1	Box 2
			Box 3

Paycheck Protection Loan Forgiveness Report



iSolved | Human Capital Management | Delivered by Payroll Network

Amy Miller

Client:

Search the menu

Client Reports

EMPLOYEE MANAGEMENT

EMPLOYEE SELF SERVICE

CLIENT MANAGEMENT

PAYROLL PROCESSING

REPORTING

Report Archive

Report Writer Wizard

Reports On-Demand

Quarterly Reports On-Demand

Client Reports

My Reports Queue

Date Range Reports

Check Print Back

Continuous Reports Archive

Year End Report Archive

Year End Reports On Demand

Report Category: All

Search: ppp Filter

Output Name	Report Type
CARES PPP Loan Forgiveness Report	As Of Date

Generate Report Go To My Reports Queue

Once your report request has been submitted you can do any of the following: Run another report, go to My Reports Queue for 72 hours.

CARES PPP Loan Forgiveness Report

CARES Payroll Protection Program Forgiveness Report

Filtering

This report is available to run at the client level. If the Legal Company is left blank the report will be run for ALL Companies.

Legal Company: [dropdown]

Include Term'd Companies:

Grouping

Include Pay Group Breakdown:

Options

Covered Period Duration: 8 weeks [dropdown]

Weekly FTE Hours Threshold: [input] ⓘ

Seasonal Period Begin Date: [calendar icon] ⓘ

Wkly/Biwkly Coverage Option: Include all payrolls paid or incurred in loan period [dropdown] ⓘ

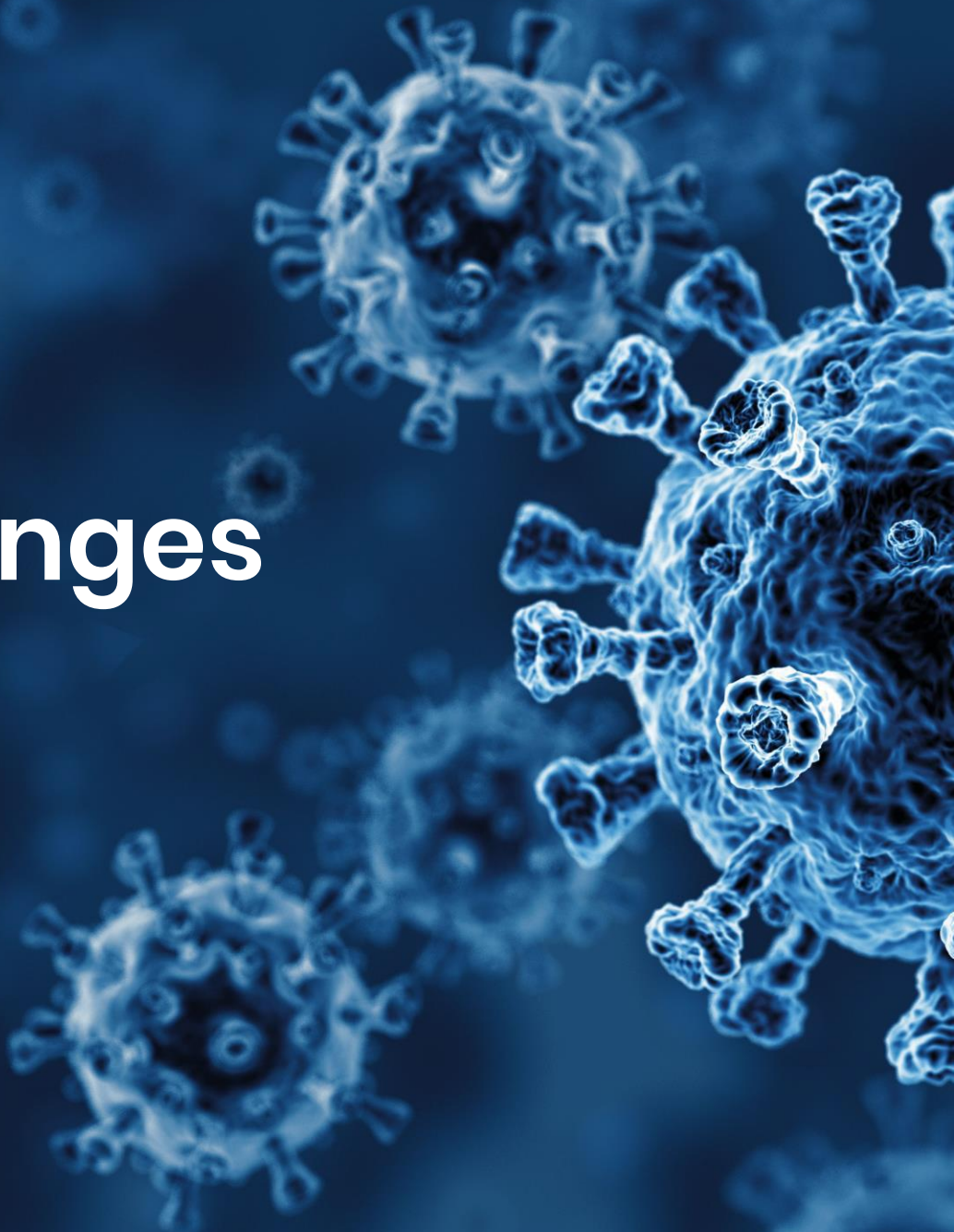
Mth/Semi-Mthly Coverage Opt...: Include all payrolls paid or incurred in loan period [dropdown] ⓘ

Format: Excel [dropdown]

Reminder – to access the
PPP Loan Forgiveness Report,
you will need to reach out to Payroll Network
with your **Loan Origination date**.

support@payrollnetwork.com

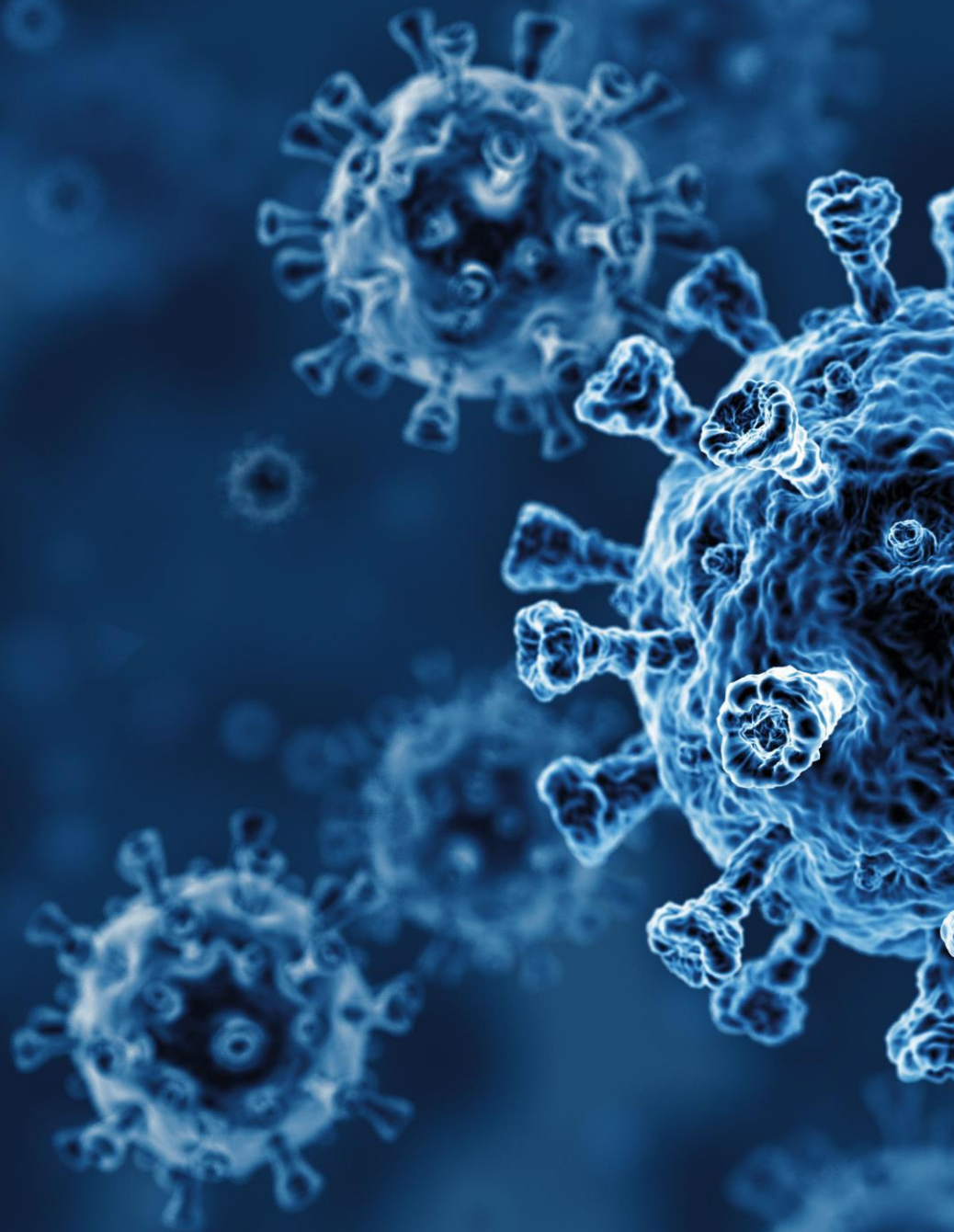
Recent Changes



Paycheck Protection Program Flexibility Act

- More time to use PPP Funds
 - 24 weeks
- Lower threshold on payroll costs
 - 60% Payroll Costs / 40% Non-Payroll Costs
- Longer Payback Period
- More time to rehire workers
- Ability to defer payroll taxes

Regional Updates



Maryland is now in Stage Two Roadmap to Recovery

- June 12th– Restaurants indoor operations at 50%, Outdoor amusements and rides reopen, and capacity restrictions at pools raised to 50%
- June 19th– Indoor gyms, martial arts, dance, and other studio fitness can reopen at 50% capacity. Casinos, arcades, and malls may also start to resume operations.

<https://governor.maryland.gov/2020/06/10/governor-hogan-announces-next-stage-two-reopenings-including-indoor-dining-and-outdoor-amusements/>



Maryland is now in Stage Two Roadmap to Recovery

- Graduation Ceremonies outdoors with safety measures
- School buildings may now start to bring small groups and staff into buildings
- Childcare providers may reopen and maximum limit in one room up to 15
- Outdoor high school sports may resume practice and training activities



VIRGINIA

Phase 2 looks like this:

- Now open in most of the state: restaurant dine-in services, bars, gyms, personal-care businesses, retailers, outdoor recreation, construction sites, and manufacturing and distribution companies
- Still closed: nightclubs, movie theaters, and concert/sporting venues.



<https://www.governor.virginia.gov/media/governorvirginiagov/governor-of-virginia/pdf/Virginia-Forward-Phase-Two-Guidelines.pdf>

VIRGINIA

Phase 3 will still include:

- Safer at home order will remain in place asking people to continue to stay home when possible
- Employees will be encouraged to continue to work remotely if possible
- The face covering mandate (Executive Order 63) will stay in effect

Phase 3 Highlights:

- 50-person limit would raise to 250
- Business inside capacity will be lifted but physical distancing remains
- Gyms/fitness center capacity raised to 75%
- Childcare reopens across Virginia



WASHINGTON DC

ReOpen DC Phase 1 started 5/29

- Restaurants for outdoor dining, personal care businesses by appointment, retail business for curbside.
- Still closed: bars, nightclubs, gyms, pools, theaters, concert and sporting venues.



Phase 2 of reopening could begin as early as Monday, June 22nd

<https://coronavirus.dc.gov/phaseone>

What would Phase 2 look like?

- Mass gatherings of 50 people allowed
- Restaurants can serve indoor patrons with 50% capacity
- Parks and fields will reopen, and some casual sports will be permitted. League sports still prohibited. Pools can reopen for structured lap swimming and swim lessons.
- Gyms, dance, yoga, etc. can reopen with capacity of 5 people per 1000 feet.
- Theaters, cinemas, and entertainment venues remain closed.



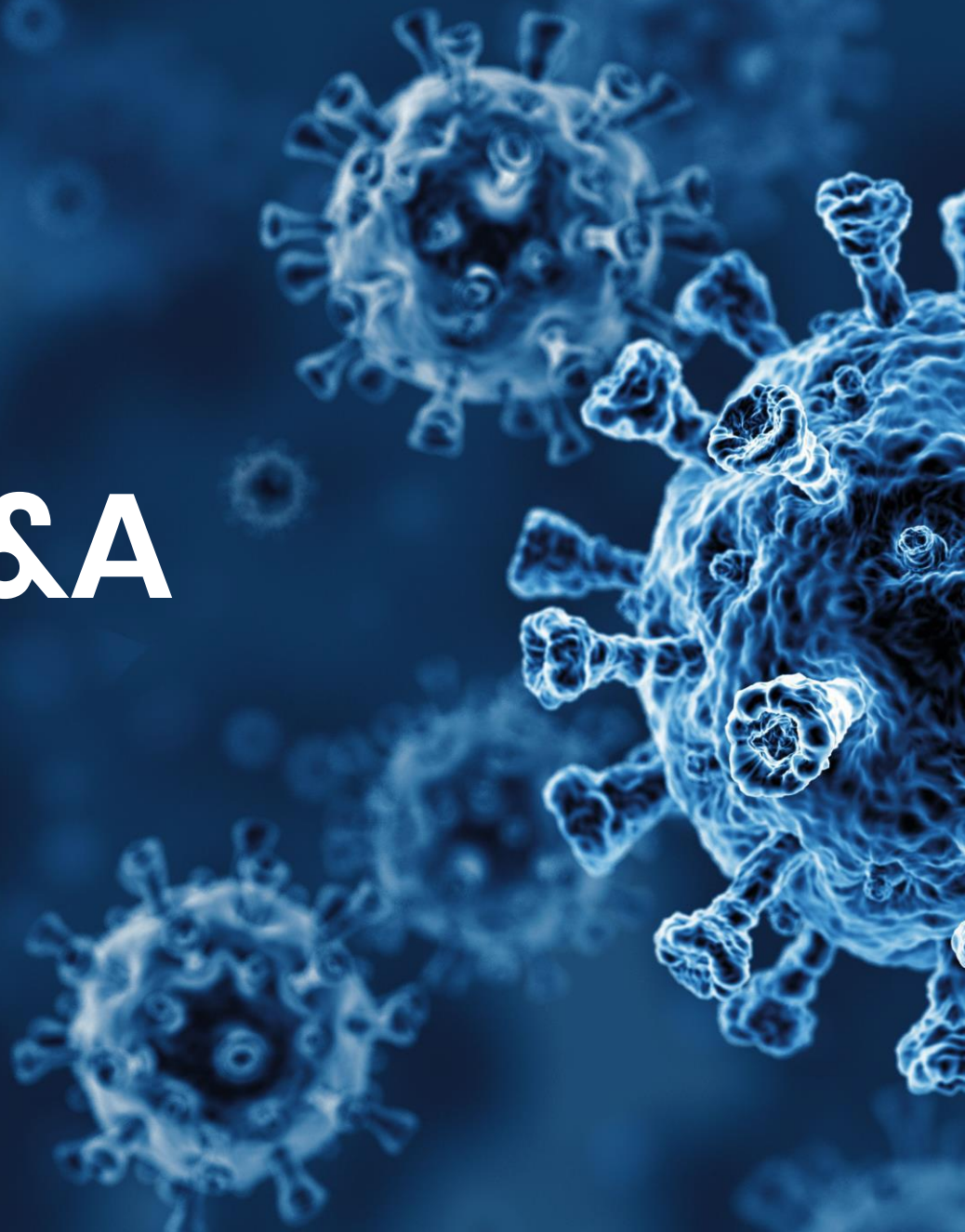
<https://coronavirus.dc.gov/phasetwo>

What would Phase 2 look like?

- Non-essential businesses and libraries can have inside customers with 50% capacity. Tattoo parlors, tanning, nail salons can reopen with safety procedures.
- Schools may reopen with daily health screenings and no more than 12 in one class.
- Camps can reopen with no more than 10 people per cohort
- Places of worship can have up to 100 people or 50% capacity, whichever is less.



Q&A



Resources



Federal Resources:

<https://www.dol.gov/coronavirus>

<https://oui.doleta.gov/unemploy/>

<https://www.careeronestop.org/LocalHelp/UnemploymentBenefits/find-unemployment-benefits.aspx>

Regional Resources:

Maryland Department of Labor

<https://www.dllr.state.md.us>

DC Department of Employment Services

<https://does.dc.gov/>

Virginia Employment Commission

<https://www.vec.virginia.gov/employers>

Contact Us



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