COVID-19 UPDATE
6/19/2020

COVID-19 – Current State of the Business – Product Updates and Legislation
For Today’s Session

- Webinar will be recorded
- All Attendees will be placed on mute
- Questions may be put into the Questions Box within the GOTOWEBINAR
- Survey will be provided at the conclusion

PayrollNetwork.com
Our Presenters

Kyle Wade  
VP of HR Services  
Payroll Network

Amy Miller  
VP of Operations  
Payroll Network
The information presented today is provided for educational purposes and should not be considered legal advice.
Agenda

• Payroll Network Reminders
  ▪ PPP Loan Forgiveness Report

• PPP Recent Changes

• Regional Updates – MD / VA / D.C.
PNI’s Quarterly Company Tax Package

• **Available:** mid-July timeframe
• 2Q Form 941 will include tax credits, or deferred ER Soc Sec details. The package contains all returns and a reconciliation of all taxes paid in the quarter.
Reporting Opportunities

• Cares Payroll Protection Report
• ACA Large Client Compliance Report
• FFCRA Average Hours and Wage Report
• FFCRA Business Credits
• Employee Retention Tax Credit Report
• Payroll Summary / Payroll Register
• FTE by Hours Paid

• Available upon request:
  - Payroll Protection Forgiveness Report
Loan Forgiveness Application

Click Here to Link to the SBA PPP Loan Forgiveness Application

Click Here to Link to the SBA EZ PPP Loan Forgiveness Application

Application Deadline to apply for PPP loan is still June 30th
Table 2: List employees who:
- Were employed by the Borrower at any point during the Covered Period or the Alternative Payroll Covered Period whose principal place of residence is in the United States; and
- Received compensation from the Borrower at an annualized rate of more than $100,000 for any pay period in 2019.

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee Identifier</th>
<th>Cash Compensation</th>
<th>Average FTE</th>
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<tbody>
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<tr>
<td><strong>Totals:</strong></td>
<td><strong>Box 4</strong></td>
<td><strong>Box 5</strong></td>
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**FTE Reduction Exceptions:****

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<tr>
<th>Totals:</th>
<th>Box 1</th>
<th>Box 2</th>
<th>Box 3</th>
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Payroll Network's Paycheck Protection Loan Forgiveness Report.

Client Reports:
- Report Category: All
- Search: ppp
- Output Name: CARES PPP Loan Forgiveness Report
- Report Type: As Of Date

Options:
- Covered Period Duration: 8 weeks
- Weekly FTE Hours Threshold:
- Seasonal Period Begin Date:
- Weekly/Biweekly Coverage Option: Include all payrolls paid or incurred in loan period
- Monthly/Semi-Monthly Coverage Option: Include all payrolls paid or incurred in loan period
- Format: Excel

Legal Company:
- Include Terminated Companies:

Once your report request has been submitted, you can do any of the following: Run another report, go to My Reports Queue for 72 hours.
Reminder – to access the PPP Loan Forgiveness Report, you will need to reach out to Payroll Network with your Loan Origination date.

support@payrollnetwork.com
Recent Changes
Paycheck Protection Program Flexibility Act

- More time to use PPP Funds
  - 24 weeks
- Lower threshold on payroll costs
  - 60% Payroll Costs / 40% Non-Payroll Costs
- Longer Payback Period
- More time to rehire workers
- Ability to defer payroll taxes
Regional Updates
Maryland is now in Stage Two Roadmap to Recovery

- June 12th – Restaurants indoor operations at 50%, Outdoor amusements and rides reopen, and capacity restrictions at pools raised to 50%
- June 19th – Indoor gyms, martial arts, dance, and other studio fitness can reopen at 50% capacity. Casinos, arcades, and malls may also start to resume operations.

Maryland is now in Stage Two Roadmap to Recovery

- Graduation Ceremonies outdoors with safety measures
- School buildings may now start to bring small groups and staff into buildings
- Childcare providers may reopen and maximum limit in one room up to 15
- Outdoor high school sports may resume practice and training activities
Phase 2 looks like this:

• Now open in most of the state: restaurant dine-in services, bars, gyms, personal-care businesses, retailers, outdoor recreation, construction sites, and manufacturing and distribution companies

• Still closed: nightclubs, movie theaters, and concert/sporting venues.

Phase 3 will still include:

- Safer at home order will remain in place asking people to continue to stay home when possible
- Employees will be encouraged to continue to work remotely if possible
- The face covering mandate (Executive Order 63) will stay in effect

Phase 3 Highlights:

- 50-person limit would raise to 250
- Business inside capacity will be lifted but physical distancing remains
- Gyms/fitness center capacity raised to 75%
- Childcare reopens across Virginia

ReOpen DC Phase 1 started 5/29
• Restaurants for outdoor dining, personal care businesses by appointment, retail business for curbside.
• Still closed: bars, nightclubs, gyms, pools, theaters, concert and sporting venues.

Phase 2 of reopening could begin as early as Monday, June 22nd

https://coronavirus.dc.gov/phaseone
**What would Phase 2 look like?**

- Mass gatherings of 50 people allowed
- Restaurants can serve indoor patrons with 50% capacity
- Parks and fields will reopen, and some casual sports will be permitted. League sports still prohibited. Pools can reopen for structured lap swimming and swim lessons.
- Gyms, dance, yoga, etc. can reopen with capacity of 5 people per 1000 feet.
- Theaters, cinemas, and entertainment venues remain closed.

[https://coronavirus.dc.gov/phasetwo](https://coronavirus.dc.gov/phasetwo)
What would Phase 2 look like?

- Non-essential businesses and libraries can have inside customers with 50% capacity. Tattoo parlors, tanning, nail salons can reopen with safety procedures.
- Schools may reopen with daily health screenings and no more than 12 in one class.
- Camps can reopen with no more than 10 people per cohort.
- Places of worship can have up to 100 people or 50% capacity, whichever is less.
Resources

Federal Resources:
https://www.dol.gov/coronavirus
https://oui.doleta.gov/unemploy/

Regional Resources:
Maryland Department of Labor
https://www.dllr.state.md.us
DC Department of Employment Services
https://does.dc.gov/
Virginia Employment Commission
https://www.vec.virginia.gov/employers
Continue to visit our website for training/blog posts/webinars, etc.

payrollnetwork.com

support@payrollnetwork.com

hradvisor@payrollnetwork.com
Thank You!

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